

**Career Growth Program**

*Qualifications by Position*

**Infant and Preschool Aide Positions**

* *Infant or Preschool Aide I*
  + No ECE units
  + Limited experience
  + Training needed
* *Infant or Preschool Aide II*
  + 0-11 ECE units
  + Experience in the field
* *Infant or Preschool Aide III, Extended Day Staff*
  + 0-11 ECE units
  + Manages the classroom independently
  + At least 3 years’ experience

**Infant and Preschool Teacher Positions**

* *Infant or Preschool Assistant Teacher*
  + Entry level teachers
  + 12 ECE units minimum
* *Infant or Preschool Teacher*
  + Experienced teacher
  + 12 ECE units minimum
* *Infant or Preschool Head Teacher, Jr. K Staff*
  + Minimum to qualify: AA + 12 ECE units with 2 years’ experience or 12 ECE units with 5 years’ experience
  + Professional, enthusiastic and an influential role model to their peers, specifically those teaching in their age group.
* *Infant or Preschool Master ECE Teacher*
  + Minimum to qualify: B.A. Degree in Child Development with 2 years’ experience or B.A. Degree in any subject with 12 ECE units and 7+ years’ experience
  + Professional, enthusiastic and influential role model to their peers at both their site as well as other ADPP locations.

**Administration Positions**

*Not all positions are applicable at every site*

* Office Assistant
* Office Administrator
* Assistant Director
* Director
* Senior Director

*For a comprehensive list of job duties, please see the job descriptions.*